

THE MINUTES OF THE ROCK SPRINGS
SWEETWATER COUNTY AIRPORT
BOARD MEETING HELD
MAY 16, 2017

MEMBERS PRESENT

Chief Jim Wamsley
Mr. Bret Pizzato
Mr. Dave Hanks
Mr. Steve Perry
Dr. Pete Jensen
City Councilor Glennise Wendorf

OTHERS PRESENT

Devon Brubaker, Airport Manager
Shannon Lucero, Business Manager
Jonathon Lamb, CPA
Chuck Kellerman, ADG Inc.
Dusty Spomer, GDA Engineers
Mr. Rob Zotti, Wyoming Financial Ins.

MEMBERS ABSENT

County Commissioner Don Van Matre

Chief Jim Wamsley called the meeting to order at 1:00p.m.

Approval of Minutes

Moved by Mr. Bret Pizzato, seconded by Mr. Steve Perry to approve the minutes of the April 12, 2017 Airport Board Meeting. Motion carried unanimously.

Approval of Bills and Acceptance of Financial Statements

Moved by Mr. Bret Pizzato, seconded by Mr. Steve Perry, abstained by Mr. Dave Hanks, that the accounts payable vouchers submitted to the Airport Board at this meeting be approved for payment by checks numbered 29276 through 29329 in the total sum of \$136,178.57 and that the payment of employee salaries and benefits, as reflected in the monthly financial statements submitted to the board, likewise be approved. Motion carried unanimously.

Moved by Mr. Bret Pizzato, seconded by Mr. Dave Hanks to accept the April 2017 Financial Statements. Motion carried unanimously.

Petitions from the Floor

Mr. Rob Zotti with Wyoming Financial Insurance, presented proposals for Builders Risk Insurance for the General Aviation Terminal and Hangar Facility project.

Board Comments and Concerns

Chief Jim Wamsley commented on the General Aviation Terminal and Hangar Facility Demolition Party.

Manager Comments and Concerns

Mr. Devon Brubaker updated the Airport Board on the following topics:

- a. FY18 Budget Submitted to County and City

- b. Air Service Enhancement Program, State did not approve deviation request
- c. Airline Statistics
- d. FBO Statistics
- e. Cargo Statistics
- f. Ground Breaking Ceremony, June 13, 2017 at 8:15am
- g. Avfuel Contract Expires in 2018, Renewal Proposal Received
- h. Fuel Farm Funding
- i. Board Retreat

OLD BUSINESS:

Projects Updates

Mr. Devon Brubaker and Mr. Chuck Kellerman updated the Airport Board on the following projects:

- i. General Aviation Terminal & Hangar Replacement
- ii. General Aviation Solar Array
- iii. Commercial Terminal HVAC
- iv. Commercial Terminal Lighting Upgrades
- v. Crack Seal
- vi. Joint Seal Coat
- vii. Car Wash Facility

NEW BUSINESS:

Motion to approve Builders Risk Insurance Policy with Travelers Property Casual Company of America.

Following discussion, Mr. Dave Hanks moved to approve. Seconded by Mr. Steve Perry.
Motion carried unanimously.

Motion to approve WAM-IPIC (Health Insurance) Annual Renewal.

Following discussion, Mr. Dave Hanks moved to approve. Seconded by Mr. Bret Pizzato.
Motion carried unanimously.

Motion to approve Payroll Pay Date Change from every other Tuesday to every other Friday.

Following discussion, Mr. Steve Perry moved to approve. Seconded by Mr. Dave Hanks.
Motion carried unanimously.

Motion to approve Rental Car Concessionaire Agreement with Avis Rent-A-Car.

Following Discussion, Mr. Bret Pizzato moved to approve. Seconded by Mr. Dave Hanks.
Motion carried unanimously.

Motion to Approve Rental Car Concessionaire Agreement with Budget Rent-A-Car.

Following Discussion, Dr. Pete Jensen moved to approve. Seconded by Mr. Dave Hanks.
Motion carried unanimously.

City Councilor Glennise Wendorf commented on the General Aviation Facility Demolition Party.

Adjourn

At 2:18pm Mr. Dave Hanks made a motion to adjourn. Seconded by Mr. Bret Pizzato. Motion carried unanimously.

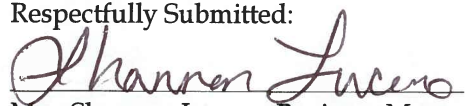


Chief Jim Wamsley, Chairman



Mr. Dave Hanks, Secretary/Treasurer

Respectfully Submitted:



Mrs. Shannon Lucero, Business Manager