

THE MINUTES OF THE ROCK SPRINGS  
SWEETWATER COUNTY AIRPORT  
BOARD MEETING HELD  
JUNE 14, 2017

**MEMBERS PRESENT**

Chief Jim Wamsley  
Mr. Bret Pizzato  
Mr. Dave Hanks  
Mr. Steve Perry  
Dr. Pete Jensen  
County Commissioner Don Van Matre

**OTHERS PRESENT**

Devon Brubaker, Airport Manager  
Shannon Lucero, Business Manager  
Jonathon Lamb, CPA  
Dusty Spomer, GDA Engineers  
Rob Zotti, Wyoming Financial Ins.  
Patrick Marchal, Summer Intern

**MEMBERS ABSENT**

City Councilor Glennise Wendorf

Chief Jim Wamsley called the meeting to order at 1:00p.m.

**Approval of Minutes**

Moved by Mr. Steve Perry, seconded by Mr. Bret Pizzato to approve the minutes of the May 16, 2017 Airport Board Meeting. Motion carried unanimously.

**Approval of Bills and Acceptance of Financial Statements**

Moved by Mr. Bret Pizzato, seconded by Mr. Steve Perry, abstained by Mr. Dave Hanks, that the accounts payable vouchers submitted to the Airport Board at this meeting be approved for payment by checks numbered 29336 through 29383 in the total sum of \$444,279.30 and that the payment of employee salaries and benefits, as reflected in the monthly financial statements submitted to the board, likewise be approved. Motion carried unanimously.

Moved by Mr. Dave Hanks, seconded by Mr. Bret Pizzato to accept the May 2017 Financial Statements. Motion carried unanimously.

**Petitions from the Floor**

Mr. Rob Zotti, Wyoming Financial Insurance Agent, discussed different options for general liability insurance.

Mr. Dusty Spomer, GDA Engineers, introduced himself to the newest board members.

Mr. Devon Brubaker introduced Patrick Marchal, who is completing a Summer Unpaid Internship with the Airport.

**Board Comments and Concerns**

Chief Jim Wamsley thanked everyone who made it out to the Groundbreaking Ceremony for the new General Aviation Terminal and Hangar Facility.

**Manager Comments and Concerns**

Mr. Devon Brubaker updated the Airport Board on the following topics:

- a. FBO Statistics
- b. Airline Statistics
- c. Board Retreat
- d. FAA Inspection

**OLD BUSINESS:**

**Projects Updates**

Mr. Devon Brubaker updated the Airport Board on the following projects:

- i. General Aviation Terminal & Hangar Replacement
- ii. General Aviation Solar Array
- iii. Commercial Terminal HVAC
- iv. Commercial Terminal Lighting Upgrades
- v. Crack Seal
- vi. Seal Coat
- vii. Car Wash Facility

**NEW BUSINESS:**

**Motion to authorize Airport Manager to enter into a 5-year Aviation Fuel Supply Agreement with the AvFuel Corporation.**

Following discussion, Mr. Steve Perry moved to approve. Seconded by Dr. Pete Jensen.  
Motion carried unanimously.

**Motion to approve a contract with Straight Stripe Painting, Inc. in an amount not to exceed \$156,129.95 and authorize the Airport Manager to execute any necessary change order not to exceed \$15,000 for WYDOT Project ARKS-39A, Airfield Seal Coat and Marking.**

Following discussion, Mr. Steve Perry moved to approve. Seconded by Mr. Bret Pizzato.  
Motion carried unanimously.

**Motion to approve the transfer of \$40,763.31 from the RSNB PFC Account to the RSNB Operating Account**

Following Discussion, Mr. Bret Pizzato moved to approve. Seconded by Mr. Steve Perry.  
Motion carried unanimously.

County Commissioner Don Van Matre commended Devon for his performance at the Groundbreaking Ceremony. Commissioner Van Matre expressed the budget challenges that are being faced and the cuts that are being made.

**EXECUTIVE SESSION:**

At 2:12pm Mr. Bret Pizzato made a motion to go into executive session to consider a matter regarding proposed or pending litigation. Mr. Pete Jensen seconded the motion. Motion carried unanimously.

At 2:44pm Mr. Dave Hanks made a motion to enter back into regular session. M Steve Perry seconded the motion. Motion carried unanimously.

Following the executive session, Mr. Bret Pizzato made a motion to adjust the overall FY2018 Budget to reflect a 10% cut and to accompany the cut with a letter to the City of Rock Springs and Sweetwater County. Mr. Dave Hanks seconded the motion. Motion carried unanimously.

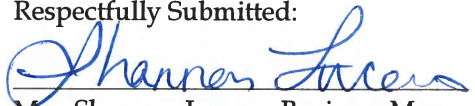
Adjourn

At 2:47pm Mr. Steve Perry made a motion to adjourn. Seconded by Mr. Bret Pizzato. Motion carried unanimously.

  
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Chief Jim Wamsley, Chairman

  
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Mr. Dave Hanks, Secretary/Treasurer

Respectfully Submitted:

  
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Mrs. Shannon Lucero, Business Manager

