

THE MINUTES OF THE ROCK SPRINGS
SWEETWATER COUNTY AIRPORT
BOARD MEETING HELD
MARCH 19, 2018

MEMBERS PRESENT

Chief Jim Wamsley
Dr. Pete Jensen
Mrs. Kelly Sugihara
City Councilor Glennise Wendorf

OTHERS PRESENT

Devon Brubaker, Airport Manager
Shannon Lucero, Business Manager
Jonathon Lamb, CPA
Dusty Spomer, GDA+

MEMBERS ABSENT

Mr. Bret Pizzato
Mr. Dave Hanks
County Commissioner Don Van Matre

Chief Jim Wamsley called the meeting to order at 12:10 p.m.

Approval of Minutes

Moved by Dr. Pete Jensen, seconded by Mrs. Kelly Sugihara to approve the minutes of the February 14, 2018 Airport Board Meeting. Motion carried unanimously.

Approval of Bills and Acceptance of Financial Statements

Moved by Mrs. Kelly Sugihara, seconded by Dr. Pete Jensen, that the accounts payable vouchers submitted to the Airport Board at this meeting be approved for payment by checks numbered 29894 and 29950 in the total sum of \$391,210.63 and that the payment of employee salaries and benefits, as reflected in the monthly financial statements submitted to the board, likewise be approved. Motion carried unanimously.

Moved by Mrs. Kelly Sugihara, seconded by Dr. Pete Jensen to accept the February 2018 Financial Statements. Motion carried unanimously.

Board Comments and Concerns

Chief Jim Wamsley commented on how smooth the flights have been and how nice it's been to have the rental car counters fully staffed.

Councilor Glennise Wendorf commented on how good the FY2019 Budget looks. Councilor Wendorf also commented on how when flights do go array it's not normally the fault of the airport. Councilor Wendorf stated that she likes the flight stories that Sweetwater Now is posting.

Manager Comments and Concerns

Mr. Devon Brubaker updated the Airport Board on the following topics:

- a. Commemorative Air Force B17 Event, June 11th - 18th
- b. DEQ Storm Water Pollution Protection Plan Inspection
- c. BLM Relocation

- d. Halliburton Charter Flights
- e. FY19 Proposed Budget
- f. Poll to Reschedule April Airport Board Meeting
- g. Royal Flush Advertising Proposal
- h. Passenger Statistics
- i. Cargo Statistics
- j. FBO Statistics
- k. Upcoming Travel

OLD BUSINESS:

Projects Updates

Mr. Devon Brubaker updated the Airport Board on the following projects:

- i. General Aviation Terminal & Hangar Replacement
- ii. LED Lighting Upgrades
- iii. Car Wash Facility Floor Repairs
- iv. Solar Project

NEW BUSINESS:

Motion to approve three (3) year internet service agreement with LR Communications dba LR Computer Services

Following discussion, Mrs. Kelly Sugihara moved to approve. Seconded by Dr. Pete Jensen. Motion carried unanimously.

Motion to approve three (3) year phone service agreement with LR Communications dba LR Computer Services

Following discussion, Mrs. Kelly Sugihara moved to approve. Seconded by Dr. Pete Jensen. Motion carried unanimously.

Adjourn

At 12:58pm Mrs. Kelly Sugihara made a motion to Adjourn. Seconded by Dr. Pete Jensen. Motion carried unanimously.



Chief Jim Wamsley, Chairman



Mr. Dave Hanks, Secretary/Treasurer

Respectfully Submitted:



Mrs. Shannon Lucero, Business Manager