

THE MINUTES OF THE ROCK SPRINGS  
SWEETWATER COUNTY AIRPORT  
BOARD MEETING HELD  
JANUARY 8, 2020

**MEMBERS PRESENT**

Chief Jim Wamsley  
Mr. Bret Pizzato  
Dr. Pete Jensen  
Mayor Pete Rust  
City Councilor Glennise Wendorf  
Commissioner Jeff Smith

**OTHERS PRESENT**

Devon Brubaker, Airport Manager  
Shannon Lucero, Business Manager  
Jonathon Lamb, CPA  
Dusty Spomer, T-O Engineers

**MEMBERS ABSENT**

Mrs. Kelly Sugihara

Chief Jim Wamsley called the meeting to order at 1:00pm

**Approval of Minutes**

Moved by Mr. Bret Pizzato, seconded by Dr. Pete Jensen to approve the minutes of the December 11, 2019 Airport Board Meeting. Motion carried unanimously.

**Approval of Bills and Acceptance of Financial Statements**

Moved by Mr. Bret Pizzato, seconded by Mayor Pete Rust, that the vendor payments presented to the Airport Board on January 8, 2020 in the total sum of \$344,560.33 be approved for payment and that the payment of employee salaries and benefits, as reflected in the monthly financial statements submitted to the board, likewise be approved. Motion carried unanimously.

Moved by Mr. Bret Pizzato, seconded by Dr. Pete Jensen to accept the December 2019 Financial Statements. Motion carried unanimously.

**Board Comments and Concerns**

Dr. Pete Jensen enquired about the ongoing retirement benefit for Gary Valentine.

**Director's Update**

- a. FBO Partners
- b. Western, LLC
- c. Sparkleen Pro Cleaning
- d. Overaasen Multifunction Equipment
- e. Rehabilitate Taxiway A and Airfield Lighting
- f. Commercial Terminal Modernization
- g. West Hangar Renovation Design
- h. Fuel Farm Replacement
- i. Airfield Marking Equipment
- j. T-Hangar End Unit Garage Doors
- k. Legislative Update
- l. Passenger Statistics
- m. FBO Statistics
- n. Airport Minimum Standards

- o. Hangar Development Lots for Lease
- p. SkyWest Use and Lease Agreement
- q. State of Wyoming Economic Impact Study
- r. Sweetwater County Funding Request
- s. Fog Seeding
- t. Narrator Group Marketing Video

**NEW BUSINESS:**

**Motion to authorize the Airport Director to issue an RFP for Aircraft Maintenance Services.**

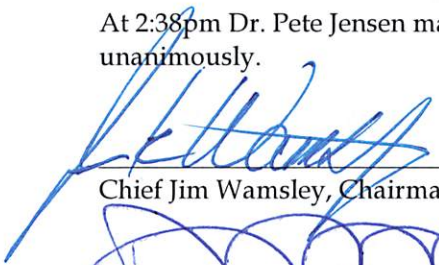
Following discussion, Dr. Pete Jensen moved to approve. Seconded by Mr. Bret Pizzato.  
Motion carried unanimously.

**FY2021 Budget Discussion**

Following discussion, no action was taken.

**Adjourn**

At 2:38pm Dr. Pete Jensen made a motion to adjourn. Seconded by Mayor Pete Rust. Motion carried unanimously.

  
\_\_\_\_\_  
Chief Jim Wamsley, Chairman

  
\_\_\_\_\_  
Dr. Pete Jensen, Secretary/Treasurer

Respectfully Submitted:

  
\_\_\_\_\_  
Mrs. Shannon Lucero, Airport Operations and Business Manager